

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on December 13, 2023 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker - Absent
R. Delano
J. Formisano
J. Johnston
J. Santagata

D. Romeo
F. DeStefano
C. Santore
A. Zorzi
R. Smith-Absent

R. Casella-Absent
S. Testa

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Email from Borough of Buena Council President Douglas Adams requesting an email or resolution as soon as possible from our Board stating that Mr. Baker has resigned or is no longer able to attend our BBMUA meetings thus creating an open seat. Mr. Adams wants this action taken tonight so Mayor and Council can fill the seat with an appointment at their January 2, 2024 reorganization meeting.

PUBLIC PORTION:

ENGINEER’S REPORT:

SOLICITOR’S REPORT:

AUDITOR'S REPORT: #2 Adopt Resolution R-34-2023 adopting the 2024 Sewer and Water Budget

I need a motion to adopt resolution R-34-2023 which adopts the 2024 Sewer/Water Budget that was introduced at the meeting held on November 8, 2023.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

SECRETARY'S REPORT: #3 Email from Karen Read of Perma, Inc. regarding opposition of Assembly bill A-5659 which refers to the dramatic increase of insurance premiums including worker's compensation. Perma is urging all JIF insured to contact their legislators in opposition of the bill as well as adopting the resolution they adopted at the League of Municipalities which they have attached. If the board chooses to letters can be sent to the legislators and we can adopt the resolution at this meeting and I will prepare it for signature.

#4 Email from Mary Pearsall of the NJ I-Bank providing the next invoice and A-2 Schedule for the BBMUA's 2022A-1 loan that is due on 2/1/2024.

#5 Letter from Phoenix Advisors, LLC requesting signatures on the renewal agreement with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor to remain in compliance with the disclosure requirements set forth by the Securities Exchange Commission for a fee of \$1,600.00.

#6 MIS Proposal for 2024 from Barber Consulting Services LLC. for the unlimited MIS services in the amount of \$3,600.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#7 Quote received from Commercial Sound and Security for a security camera mounted in the hallway facing the back door with a video recorder and 2 monitors in the amount of \$985.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#8 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2024 through January 31, 2025.

I need a motion to approve the advertisement of the public notice to be advertised for the solicitation of professional services contract appointments for February 1, 2024 through January 31, 2025.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 8, 2023. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on November 8, 2023. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #9 Listing of Chemical price quotes for 2024 for approval.

A quote was obtained for Citric Acid from the following companies:

| | |
|----------|--------------------|
| Coyne | \$146.90 50lb. bag |
| Brenntag | \$180.00 |
| Univar | No Quote |

I need a motion to purchase Citric Acid from the lowest bidder Coyne Chemical in the amount of \$146.90/bag.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Sodium Hypochlorite from the following companies:

| | |
|----------------|------------------------------|
| Buckman's Inc. | \$211.89/ 55 gal drum |
| Univar | \$213.70 *Must Order 4 Drums |
| Brenntag | \$278.50 *Must Order 4 Drums |
| Coyne | \$278.74 *Must Order 4 Drums |

I need a motion to purchase Sodium Hypochlorite from the lowest bidder Buckman's Inc. in the amount of \$211.89/55 gal. drum.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Chlorine Gas from the following companies:

| | |
|----------|---------------------------|
| Coyne | \$337.50/150 lb. Cylinder |
| Univar | No Quote |
| Brenntag | No Quote |

I need a motion to purchase Chlorine Gas from the lowest bidder Coyne Chemical in the amount of \$337.50/150 lb. cylinder.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

Note: Coyne is unable to provide firm pricing due to market volatility & constant price increases. Pricing can only be provided at time of order.

A quote was obtained for Chlorine Tablets from the following companies:

| | |
|----------------|----------------------|
| Coyne Chemical | \$286.64/60 lb. pail |
| Univar | No Quote |
| Brenntag | No Quote |

I need a motion to purchase Chlorine Tablets from the lowest bidder Coyne Chemical in the amount of \$286.64/60 lb. pail.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Sulfuric Acid from the following companies:

| | |
|----------------|---------------|
| Univar | \$2.18/gallon |
| Brenntag | \$2.84 |
| Coyne Chemical | NO QUOTE |

I need a motion to purchase Sulfuric Acid from the lowest bidder Univar in the amount of \$2.18/gal.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Zeta Lyte 21 Polymer from the following companies :

| | |
|----------------|---------------------|
| CET | \$346.54/55 lb. box |
| Univar | No Quote |
| Coyne Chemical | No Quote |
| Brenntag | No Quote |

Please note: Coyne bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

I need a motion to purchase Zeta Lyte 21 Polymer from CET in the amount of \$346.54/55 lb. box.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#10 Listing of the Lab Prices for 2024 for approval.

A quote was obtained for Compost Fecal and Total Solids testing. Suburban Testing Labs had the only quote at \$13,920.00 per year.

Suburban Testing Labs is the only lab that does this testing.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$13,920.00 for Compost Fecal & Total Solids Testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Compost Quarterly testing. Suburban Testing Labs had a quote at \$1,960.00 per year.

I need a motion to approve testing by the bidder Suburban Testing Labs in the amount of \$1,960.00 for Compost Quarterly Testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Bioassay testing. American Aquatic had the lowest quote at \$1,625.00 per test.

I need a motion to approve testing by the lowest bidder American Aquatic in the amount of \$1,625.00 for Bioassay Testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,665.00.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,665.00 per year for Annual WCR Testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Semi-Annual WCR testing. Suburban Testing Labs had the lowest quote at \$2,050.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$2,050.00 per year for Semi-Annual WCR Testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing. The lowest bidder was ACUA in the amount of \$5,500.00 per year.

I need a motion to approve testing by the lowest bidder ACUA in the amount of \$5,500.00 per year for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing. The lowest bidder was Suburban Testing Labs in the amount of \$2,544.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$2,544.00 per year for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Drinking Water TTHM, HAA5's Regulated PFAS testing. The lowest bidder was SJ Water in the amount of \$1,387.00 per year.

I need a motion to approve drinking water testing for the above samplings by the lowest bidder SJ Water in the amount of \$1,387.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

A quote was obtained for Drinking Water TC, Nitrate, Sodium, Chlorides testing. The lowest bidder was ACUA in the amount of \$5,500.00 per year.

I need a motion to approve drinking water testing for the above samplings by the lowest bidder ACUA in the amount of \$5,500.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#11 Quotation from Kappe Associates, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2024 is \$5,085.00. Kappe Associates, Inc. is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with Kappe Associates, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$5,085.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#12 Quote from Landis Fire Protection, Inc. for the quarterly inspection of 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00 for 2024.

I need a motion to approve the purchase of the quarterly inspection of the 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#13 Quotation from AllMax Software, Inc. for the 2024 Support Contract through January 31, 2025 in the amount of \$3,830.00. This software is used for all of our maintenance, fixed assets, and lab reports.

I need a motion to approve the renewal of the AllMax Software, Inc. 2024 support contract that will expire on January 31, 2025 in the amount of \$3,830.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#14 Quotation from A.C. Schultes for the 2024 Well Maintenance Inspection for our existing 3 wells at a cost of \$450.00 each.

I need a motion to approve the 2024 Well Maintenance Inspection quote received from A.C. Schultes. The cost would be \$450.00 for each of our 3 wells for a total of \$1,350.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 14. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

The next regular meeting will be held on December 27, 2023 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata